



# UNITED HERZLIA SCHOOLS

## בתי"ס המאוחדים הרצליה

### UHS PRIVACY POLICY

1. UHS is obliged to comply with the Protection of Person Information Act of 2013. In order to ensure compliance with this Act and other applicable privacy laws , we have set out what personal and sensitive information UHS collects, when it is collected, the purpose for which it is collected and how it uses such information

#### 2. What information is collected

UHS may during the enrolment process and from time to time thereafter collect and store the following personal information of Learners and Parents/Guardians ("Personal Information") -

- a. name, address (email and physical address) contact information, financial information;
- b. information relating to race, gender, marital status, age, physical or mental health, well-being, disability, language and birth of the person;
- c. information relating to education or the medical, financial, criminal or employment history of the Learner/Parent/Guardian;

#### 3. How We Use and Disclose Personal Information.

- a. The primary purpose of collecting Personal Information is to enable UHS to provide education and associated school activities and all use of the Personal Information will be for such purpose.
- b. UHS may disclose personal information for administrative and educational purposes. This includes to other schools, government departments, the Association of Independent Schools and third parties providing services to UHS for the purpose above.
- c. In addition, we may disclose personal information to law enforcement, other government officials, or other third parties as we, in our sole discretion, believe necessary or appropriate in connection with the safety of a learner, an investigation of any activity that is illegal or may expose UHS to legal liability.
- d. Personal information collected from Learners is disclosed to their parents/guardians.
- e. **From time to time UHS uses photographs of Learners for the school newsletter website or for external publication. Such photos will always be positive depictions of Learners. Please let the school know if you do not want any pictures of your child published in any manner.**

- f. Printed lists of the names of children in particular classes and parents/guardians cell phone numbers will not be given out.
- g. You have the right to request access and to request correction of your Personal Information. Please contact the school office if any details need to be changed.

**Parents/Guardians**

1. Name: \_\_\_\_\_ ID Number: \_\_\_\_\_

Signed at \_\_\_\_\_ on \_\_\_\_\_ 2018

Signature \_\_\_\_\_

2. Name: \_\_\_\_\_ ID Number: \_\_\_\_\_

Signed at \_\_\_\_\_ on \_\_\_\_\_ 2018

Signature \_\_\_\_\_

**3. Pupil**

Name: \_\_\_\_\_ ID Number: \_\_\_\_\_

Signed at \_\_\_\_\_ on \_\_\_\_\_ 2018

Signature \_\_\_\_\_