



UNITED HERZLIA SCHOOLS

בתיה"ס המאוחדים הרצליה

ת"ס

DEBIT ORDER FORM

PLEASE PRINT CLEARLY AND NEATLY IN BLACK INK

SURNAME : _____ FAMILY ACCOUNT NO.: _____
FIRST NAME : _____ DATE TO COMMENCE : _____
NAME OF BANK : _____ BRANCH CODE : _____
BANK ACCOUNT NUMBER : _____

I, the undersigned, authorise UNITED HERZLIA SCHOOL (UHS) to draw against my bank account, the amounts payable and due for school fees and charges at the particular time by me, and similarly authorize my bank to debit my account with any debits drawn against it by the UHS and treat each one as if it had been signed by me personally.

I further understand and undertake that either I or the UHS may cancel this arrangement in writing, but that such cancellation will have no effect on any withdrawals made by the UHS and the Bank in accordance with this request.

SIGNATURE OF PAYER : _____ DATE : _____

Please choose **ONE** of the following options :

MONTHLY DEBIT ORDER
(please choose a date below)

OR
QUARTERLY DEBIT ORDER

1. MONTHLY DEBIT ORDER FURTHER INFORMATION

- These debit orders will run from January to December (inclusive) of each year
- Please process my monthly debit order on the following date :

1st 7th 15th 25th 26th 27th 28th 29th 30th

2. QUARTERLY DEBIT ORDER FURTHER INFORMATION

- Quarterly debit orders run once per quarter on the following set dates :
25th January / 25th April / 25th July / 25th October

3. IMPORTANT INFORMATION

- You do not need to submit a form each year. The same details will be used from year to year unless otherwise notified by you of a change in details (see b. below)
- If your bank details have changed or you want to change the date of the debit order deduction, please put the change in writing and send it to finance@herzlia.com. The email needs to be sent to our offices 5 working days before the debit order date.

OFFICE USE

PROCESSED BY : _____ DATE PROCESSED : _____